

Legal and Regulatory Services /
Gwasanaethau Cyfreithiol a Rheoleiddiol
Direct line / Deialu uniongyrchol: 01656 643 387
Ask for / Gofynnwch am: Sarah Daniel

Date / Dyddiad: 7 January 2016

Dear Councillor,

ADULT SOCIAL CARE OVERVIEW AND SCRUTINY COMMITTEE

A meeting of the Adult Social Care Overview and Scrutiny Committee will be held in the Committee Rooms 2/3, Civic Offices Angel Street Bridgend CF31 4WB on **Wednesday, 13 January 2016 at 2.00 pm.**

AGENDA

1. Apologies for Absence
To receive apologies for absence (to include reasons, where appropriate) from Members /Officers.
2. Declarations of Interest
To receive declarations of personal and prejudicial interest (if any) from Members/Officers in accordance with the provisions of the Members Code of Conduct adopted by Council from 1 September 2008 (including Whipping Declarations)
3. Approval of Minutes 3 - 14
To receive for approval, the minutes of the meeting of the Adult Social Care Overview and Scrutiny Committee of 11 November 2015
4. Forward Work Programme Update 15 - 18
5. Draft Budget Consultation 2016-17 19 - 60
Invitees:

Susan Cooper Corporate Director – Wellbeing
Cllr P White - Cabinet Member Adult Social Care Health and Wellbeing
Jackie Davies, Head of Adult Social Care
Aaron Norman - Finance Manager, Social Services, Wellbeing, Resources and LARS
6. Urgent Items
To consider any items of business in respect of which notice has been given in accordance with Part 4 (paragraph 4) of the Council Procedure Rules and which the person presiding at the meeting is of the opinion should by reason of special circumstances be transacted at the meeting as a matter of urgency.

Yours faithfully

P A Jolley

Assistant Chief Executive Legal and Regulatory Services

Distribution:

Councillors:

M Butcher

N Clarke

PA Davies

Councillors

N Farr

EM Hughes

PN John

Councillors

JE Lewis

LC Morgan

M Thomas

MINUTES OF A MEETING OF THE ADULT SOCIAL CARE OVERVIEW AND SCRUTINY COMMITTEE HELD IN COMMITTEE ROOM 2/3, CIVIC OFFICES, ANGEL STREET, BRIDGEND ON WEDNESDAY, 11 NOVEMBER 2015 AT 10.00 AM

Present

Councillor D Sage – Chairperson

N Clarke	PA Davies	N Farr	EM Hughes
B Jones	JE Lewis	M Thomas	E Venables

Officers:

Avril Bracey	Group Manager - Mental Health Safeguarding and Quality
Jackie Davies	Head of Adult Social Care
Mark Galvin	Senior Democratic Services Officer - Committees
Councillor Philip White	Cabinet Member - Adult Social Care and Health & Wellbeing
Mark Wilkinson	Group Manager – Disability and Transition

16. APOLOGIES FOR ABSENCE

Apologies for absence were received from the following Members/Officer for the reasons so given:-

Councillor L C Morgan – Holiday
Councillor M W Butcher – Holiday
Councillor P John – Unwell
Sue Cooper – Work commitments

17. DECLARATIONS OF INTEREST

The following Members declared an interest in the Agenda item so stated:-

Councillor N Farr declared a personal interest in Agenda item 5 in that she was a Social Worker (in Mental Health) within a neighbouring authority.

Councillor E Venables declared a personal interest in Agenda item 5 in that a family relative had in the past received services to support dementia.

18. APPROVAL OF MINUTES

RESOLVED: That the Minutes of a meeting of the Adult Social Care Overview and Scrutiny Committee dated 8 September 2015 be approved as a true and accurate record.

19. FORWARD WORK PROGRAMME UPDATE

The Assistant Chief Executive – Legal and Regulatory Services submitted a report, the purpose of which, was to present the items due to be considered at the Committee meeting to be held on 13 January 2016; seek confirmation of the information required for the subsequent scheduled meeting to be held on 11 February 2016, and present a list of further potential items for prioritisation by the Committee.

Arising from discussion on this item by Members, it was

RESOLVED:

That the Committee noted the topic to be considered at the Committee meeting on 13 January 2016.

The Committee was asked by the Scrutiny Officer, to consider any specific information and research it would like the Overview and Scrutiny Team to undertake in relation to its meeting on 11 February 2016, and to consider and revise the list of future potential items for the Committees Forward Work Programme and reprioritise as the Committee feels appropriate.

- Members requested that the item on Community Services, which is scheduled for the meeting on 11 February 2016, should include information on Rota Visits.
- Members requested that the item on the future of Occupational Health should also be scheduled for the meeting on 11 February 2016.

20. MENTAL HEALTH UPDATE

The Chairperson on behalf of Members, welcomed the Invitees to the meeting.

The Head of Adult Social Care made a very brief opening introduction, following which she introduced the Group Manager – Mental Health Safeguarding and Quality to give a resume of the report.

The Group Manager – Mental Health Safeguarding and Quality outlined certain background information contained in the report, and then confirmed that the mental health project of the Western Bay Programme had become the mental health delivery group, reporting to the LPB on progress on the “Joint Commitment Strategy”. Bridgend was represented on this group and contributed to the various work streams that comprised the mental health project.

She referred to paragraph 4.1 of the report, and the list of priorities identified within the Mental Health Commissioning Plan as identified by Western Bay.

Paragraph 4.2 of the report and its sub-paragraphs then outlined progress that had been made in certain areas of support that had been put in place to assist individuals suffering from mental health problems. Examples of these, were as follows:-

- The Local Primary Mental Health Support Service (LPMHSS), ARC
- A single point of access (SPA) for GP referrals into secondary mental health services (pilot) in Bridgend
- Review of community mental health teams (to establish a new model of service)
- A single procurement and brokerage process for high cost specialist mental health placements
- Improving provision for those in crisis (a key objective of the mental health commissioning plan)
- Improvements in terms of engagement with service users and carers
- Introduction of The Time to Change Wales (TTCW) campaign (a Welsh Government initiative aimed at changing attitudes within the Welsh workforce in respect of mental health)
- Addressing issues of stigma and discrimination, another priority in the mental health commissioning plan
- Raising awareness of mental health and wellbeing with young people at schools

- Supporting the development of an electronic library containing issues that can lead to mental health problems including a range of self-help guides.
- Supporting carers in their caring role, including the establishment of a forum to assist this further
- The appointment of a Local Area Co-ordinator to focus on early intervention and signposting for persons living with mental health issues
- A consultation and engagement session for the dementia strategy and the development of a delivery plan
- Maximising the potential of technology to support dementia sufferers through the introduction of a 'Just Checking' system, ie a system for monitoring individual movement to confirm levels of individual support required (pilot)
- The development of a North Community Network in order to establish a dementia friendly community.
- Collaborative initiatives within Directorates of the local authority, i.e. to develop a range of accommodation options for dementia sufferers e.g., a floating support scheme and extra care housing
- Funding avenues made available via the Western Bay community services project to further support dementia co-ordinators in Bridgend

The Group Manager – Mental Health Safeguarding and Quality gave an explanation on each of the above, further details upon which were expanded upon in the report.

She explained to Members that whilst much had been achieved over the last year, a lot of work still needed to be completed and in the face of significant challenges which lie ahead, as explained in paragraph 4.3 of the report. These related to demographics, complexity issues, matters of crisis, problems associated with stigma and transitional plans.

A Member asked if the Local Primary Mental Health Support Service (LPMHSS) ARC was a first point of contact in terms of early intervention.

The Group Manager – Mental Health Safeguarding and Quality confirmed that it was a base where problems being experienced by individuals could be addressed at an early stage.

A Member referred to paragraph 4.2.2 of the report, and the single point of access for GP referrals into secondary mental health services successfully piloted in Bridgend, and she asked the Officer if she could expand upon this initiative.

The Group Manager – Mental Health Safeguarding and Quality, advised that Bridgend had undertaken a qualitative evaluation together with Neath and Swansea, and had sampled a number of GP's for the purpose of the above pilot, with work presently ongoing in respect of this. An update would be given to Committee Members as soon as further developments had been made and outcomes known.

The Members asked if the above initiative when it was developed further, would require extra resources to support the initiative and ensure that it's successful.

The Group Manager – Mental Health Safeguarding and Quality, confirmed that work in respect of an SPA for GP referrals into secondary mental health services would be supported by existing Nurses and Social Workers initially, and as the service became more established, further support would be looked at from Local Primary Mental Health Service Review teams.

In terms of the different avenues of therapy that were available for people living with mental health related problems, a Member enquired how long people had to wait to receive these.

The Group Manager – Mental Health Safeguarding and Quality, confirmed that the waiting list for therapy options was normally in the region of 6 – 9 months, though as part of the review of the overall service, it was hoped that this could eventually reduce to 3 months. The main reason for this, was that it had been agreed in principle, for an increase of therapists through the ABMU. In relation to the more acute cases however, people seeking support would be able to access services as a matter of urgency ie within days or even immediately.

A Member once more referred to paragraph 4.2.2 of the report, and the pilot in Bridgend with regard to the SPA for GP referrals into secondary mental health services. She asked how much funding for this was being contributed by the ABMU.

The Group Manager – Mental Health Safeguarding and Quality advised that this was a jointly funded arrangement between the Community Mental Health Teams and Local Primary Mental Health Services. Most initiatives that were being undertaken collaboratively with neighbouring local authorities and other key agencies under a joint working arrangement were jointly funded she explained.

A Member asked if a patient's permission was required in respect of a GP referral of this nature.

The Group Manager – Mental Health Safeguarding and Quality confirmed that this was the case.

A Member asked if there were any walk-in services available.

The Group Manager – Mental Health Safeguarding and Quality, confirmed that the LPMHSS i.e. the ARC, was a drop-in Day Service Centre as were certain other establishments such as Leisure buildings and Community Centre's where help for an individual could be arranged to be provided. This followed a similar model previously introduced in Glasgow, Scotland. The ideology behind this, was to allow people to seek help in buildings that would ordinarily be visited by other members of the public for alternative reasons. This allowed visitors to these buildings for the purpose of seeking support for their mental health problems to feel less stigma than would otherwise be the case if they visited, for example, a clinic purely designed for people living with mental health issues .

A Member referred to paragraph 4.2.10 of the report, and asked if there were leaflets available for Members to share with their constituents, advising that there was an electronic library available offering self-help guides for people who were experiencing mental health symptoms as part of the Western Bay Collaborative Programme.

The Group Manager – Mental Health Safeguarding and Quality confirmed that she could send the link to Members, and this would sign post those interested in leaflets and video footage contained within the electronic library.

A Member whilst noting that certain services could be accessed in places such as the Arc, asked what type of support services people had to wait up to 6 months to receive, ie the less urgent cases.

The Group Manager – Mental Health Safeguarding and Quality advised that individuals experiencing problems could arrange to see their GP in the usual way, or through the

referral system. The more serious cases such as people experiencing a bad nervous breakdown could receive attention and support as a matter of urgency through being referred to a hospital. The individuals who had problems, whilst requiring help for these, were managing these problems even though in some cases they were difficult to manage as part of day to day life. There were drop-in centres such as Arc for these people, where group therapy could be discussed and accessed fairly quickly. However, if this therapy was required on a one to one basis, then an appointment for this purpose could take up to 6 months to obtain. She added that although further therapists had been appointed in an attempt to make waiting lists for one to one appointments shorter, more therapists were still required to meet the levels of support that were needed.

A Member asked if the Glasgow model Bridgend was following was introduced to combat alcohol related mental health problems.

The Group Manager – Mental Health Safeguarding and Quality confirmed that in Glasgow Health Services had tracked 9,000 people that had been receiving mental health services, and this revealed that a considerable number of these patients were reluctant or hesitant in seeking help in Mental Health clinics and other similar institutionalised places. As a result of this the service in this city concentrated more upon early intervention and prevention measures to support individuals who fell foul to the symptoms of a mental health related illness. The service also however, introduced less formal settings and establishments where people could go to receive help and support in a more discreet type of environment. This reduced stigma and other discrimination type issues, and resulted in more people coming forward to seek help for their illness than may have been the case if more conventional methods had continued to be used.

A Member asked the Officer how many people accessed the services offered in drop-in centres like the ARC.

The Group Manager – Mental Health Safeguarding and Quality referred the Member to paragraph 4.2.1 of the report which contained certain data in relation to this point, however, she added that she could give further such data in respect of other places that offered these type of local primary mental health services.

A Member noted this data as contained in this section of the report, but asked over what time period did patients attend the different sessions that were held in these type of services.

The Group Manager – Mental Health Safeguarding and Quality confirmed that this data covered April to September 2015.

The Head of Adult Social Care added that increased publicity was required to be made available electronically in order that the public were aware that these type of services were now available in various communities, and also through service user and Carer groups for those individuals who do not have access to IT.

A Member felt that it was important to ensure that data such as that referred to in paragraph 4.2.1 of the report was accurate ie that the same people did not use different therapeutic classes and sessions that were available as this could distort the figures.

The Group Manager – Mental Health Safeguarding and Quality confirmed that there was more information/data available than that shown in the report should Members wish to have sight of this. Some visitors to the different types of services and classes available did attend more than one of these, but not all did.

The Chairperson suggested that the Authority as part of the Western Bay arrangements should look for increased help from the third sector to deliver mental health services, via groups such as Mental Health Matters and the Coalition of Disabled People.

The Group Manager – Mental Health Safeguarding and Quality confirmed that there was a Regional Mental Health Partnership Board that had been set up and this included participation from the third sector.

A Member felt that it may be of some benefit if representatives of certain provider groups such as the third sector be invited to a future meeting to share with Committee their views on the success or otherwise of joint working initiatives such as those related to the support of Mental Health and other Wellbeing services that are being delivered collaboratively.

In terms of Contract monitoring processes, the Head of Adult Social Care confirmed that these were regularly undertaken with external providers such as Domiciliary agencies, Care Homes and third sector support organisations through a framework that was robust and rigid. . This was to ensure that the services that were being supported were value for money and provided to the required high standard as was necessary when dealing with the more vulnerable groups in society. This framework included regular feedback from service users including an Annual survey. She agreed that it would be of some benefit to discuss Service Level Agreements at a future meeting.

Conclusions: The Committee noted the report, which provided Members with an update on the provision of mental health services, the Mental Health Commissioning Plan and the Dementia Strategy and Delivery Plan.

- Members asked about the methodology used to evaluate the pilot of single point of access (SPA). The Officer responded that the approach used was based on a research methodology which had been used to evaluate services by other Authorities.
- Members were concerned that people may currently be waiting for up to six months for 1 to 1 therapy and support. The Officer responded that there was some provision for interim support, i.e. walk in centres and local support groups. It was acknowledged that there is a need to address the issue of waiting time for therapy and two more therapists will be appointed to BCBC.
- Members asked how third sector service provision is being monitored. The Officer responded that SLA requirements include performance reporting and that there is an option for Committees to scrutinise service areas and activities.
- Members asked how many people were currently receiving after care services as required under section 117 of the Mental Health Act, and whether progress had been made in addressing issues regarding weaknesses in applying the process raised following an audit carried out by Internal Audit Shared Services in 2014.
- Members asked about the meeting which has been arranged with head teachers to raise awareness regarding mental health and wellbeing in schools, and whether access to information and support is also being provided to teachers and other staff. Members raised concerns regarding the current provision of services for people who have a sensory impairment, particularly in relation to improving support when using public transport.
- Members asked whether any specific provision, such as ‘talking buses’, was being considered to improve access to services for people with sensory impairment.
- Members asked about the ‘Just Checking’ system for monitoring people with dementia, and the cost of the service and equipment. The Officer responded that this was a pilot and that therefore, currently, there was no cost involved.

- Members asked whether there were any action plans in place to address the future challenges identified in the report.

Recommendations

- The Committee recommend that access to information and support regarding mental health and wellbeing in schools be provided to teachers and other staff.
- The Committee recommend that people with sensory impairment are engaged in identifying and addressing issues that they encounter when using services, such as when using transport in and around the county.

Further Information requested

- The Committee requested more detail on the evaluation of the single point of access (SPA), including information on outcomes and the methodology used to measure them.
- The Committee requested information on how people were being made aware of services and where and how people can access information, i.e. leaflets and self-help guides.
- The Committee requested information on the number of people currently receiving after care services as required under s117 and on progress against recommendations from the Internal Audit Shared Services audit.
- The Committee requested information on the cost of providing the 'Just Checking' system for monitoring people with dementia if the service is retained following the pilot.
- The Committee requested to see the action plan which will address the future challenges identified in the report.

21. REMODELLING LEARNING DISABILITY SERVICES

The Head of Adult Social Care gave a brief introduction to the report in respect of the above matter, the purpose of which was to provide the Committee with an update on the remodelling of learning disability services, as part of the wider Remodelling Adult Social Care programme.

The Group Manager – Disability and Transition gave some background information with regard to the report, reminding Members that a previous report was considered in September 2014 explaining how the plans to reconfigure learning disability services were developing. Subsequently, and as approved by Cabinet, a number of work streams were established as part of the Development Plan for the services. Appendix 1 to the report outlined these work streams.

He then explained that a Learning Disability Service Development project had been in operation since 2012, and paragraph 4.1 of the report gave a resume on the above work streams, some of which were completed and some of which were work in progress. The elements of these were as follows:-

- **Develop of a Social Enterprise**
(For B'Leaf and Wood B)
(Exploring further ESF funding)
- **Resettlement of Maesglas and review of the In-House Supported Living Service**
(Review of staff and management arrangements in supported living)
(Agree and complete the Maesglas Plan)

- **Development of the Learning Disability aspect of the ‘New Framework of Assessments’**
(Development of Costed Care Plans)
(Development of a Transition Service Model)
- **Development of a progression Model in Accommodation Services**
(Ensure compliance with Supporting People Grant Regulations)
(Develop Core and Cluster Service Models)
- **Development of Community based Opportunities and Support Systems**
(Develop Community Hubs)
(Develop Volunteering Opportunities)
- **Design and Commission an Asset based Model of Support in the Community**
(Re-tender of Supported Living Contracts)
- **Develop the use of Bridgend Resource Centre**
(Review of Day Service Staff and Management Structures)
(Operate the building on a Commercial Basis)

In respect of the Western Bay Learning Disability Project, the Group Manager – Disability and Transition confirmed that the project had benefited from considerable input from Officers of the Council, and paragraph 4.2.1 outlined the work streams that made up this Project.

He then expanded upon a Strategy being developed to progress Prevention and Wellbeing services, which enable people to live independently in the community, and to this end, something which was advocated under the Social Services and Wellbeing (Wales) Act 2014. Arising from this, a local community co-ordinator had been introduced based in the Llynfi Valley who provided support to individuals, and who engages in the development of community networks and support systems to help people to remain independent and live at home. Further such posts would be introduced to provide further support, advice and assistance for vulnerable people in communities, and take forward further progress being made in prevention and wellbeing work he added.

With regard to consultation with people with a learning disability and their families, the Group Manager – Disability and Transition confirmed that as part of the Learning Disability Project Plan, there were a number of ways in which the Council was consulting with individuals such as these, and examples of this were outlined in paragraph 4.4 of the report.

He then outlined the next phase of the Learning Disability Service Development Plan, and taking into account the developments and progress outlined above, it was proposed that the Plan be updated with the projects and work streams detailed in paragraph 4.5.1 of the report. A chart showing these proposals was included at Appendix 2 to the report.

The Group Manager – Disability and Transition culminated his submission, by confirming that the above proposals as expanded upon within the report, were discussed at the Remodelling Adult Social Care Programme Board in September 2015, and the new arrangements will now be taken forward. In order to illustrate how the work has impacted upon individuals and their lives, case studies were shown at Appendix 3 to the report.

As part of this item, Members were also shown a short video that reflected upon the impact that Remodelling Learning disabilities projectocal Community Co-ordination in

Bridgend has had on certain individuals lives, giving examples of activities that these people have had the opportunity to be involved in.

The Chairperson referred to page 19 of the report, paragraph 3.3, and to the decision made to recommission external elements of the Supported Living Service. He asked Invitees to expand a little on this.

The Group Manager – Disability and Transition confirmed that this Contract had gone out to Tender, and the closing date for receipt of these, was Friday 13 November 2015. Considerable interest had been shown in this by various companies, and a further report outlining the successful tenderer would be presented to Cabinet in due course.

A Member commended the work that was ongoing, and encouraged the use of Drop-In type Centres for people with learning disabilities. She was aware that there were two of these centres in Bridgend and Maesteg, and asked if there were any further such centres throughout the County Borough.

The Group Manager – Disability and Transition confirmed that there were 3 other centres in Pyle, Sarn and a second one in the Bridgend town centre. He added that the Drop-In Centres and other work being undertaken had made a difference to people's lives, however, further work would be carried out as part of the Business Case, where partnership work would be increased in order to progress and increase the development of these services.

A Member noted from page 20 of the report, that the Maesglas Registered Care Home had been closed, with the residents formerly there were now living as tenants in their own home as part of the Supported Living Service. He asked if these residents were still living in the Maesteg area, as most of these individuals were originally from Maesteg and had family there.

The Group Manager – Disability and Transition confirmed that the residents had been re-located to a central point in Maesteg. . The local authority had worked with V2C to ensure these people remained in the locality from which they originated.

A Member referred to page 22 of the report, and the 2 Learning Disability Social groups that had been established in Porthcawl and Cefn Cribwr, and asked if there were any plans to set-up similar such groups in other areas of the County Borough

The Group Manager – Disability and Transition confirmed that there were plans to expand these groups in other areas of the County Borough.

A Member noted from page 24 of the report, that two more posts of local community co-ordinators would be employed to work in the Ogmores and Garw Valley areas. She asked when these people would take up their posts.

The Group Manager – Disability and Transition confirmed that they would fill these roles in the new year, and would assist in building on the work done to date, mainly in respect of taking forward the Local Community Co-ordination Project.

As this concluded the business for which the Invitees had been invited to the meeting, the Chairperson thanked them for attending and responding to members questions, following which they retired from the meeting.

Conclusions: The Committee noted the report, which provided Members with an update on the remodelling of learning disability services.

- Members thanked the Officers for the report, and for the video they presented showing feedback from service users.
- Members asked where people from the former Maesglas registered care home had moved to, and whether they were happy with their new location. The Officer responded that the new location was in Maesteg, and that no one had been moved to anywhere they did not want to go to.
- Members asked how much money is being saved by right-sizing services. The Officer said that this is being monitored and that information on savings could be sent to the Committee.
- Members stressed the need for all learning difficulties services to be closely monitored and scrutinised.

Further Information requested

- The Committee requested information on savings realised by right-sizing services.

22. **SOCIAL SERVICES ANNUAL REPORTING FRAMEWORK**

The Scrutiny Officer presented a report, that provided Members with an update on the work of the Joint Research and Evaluation Panel held on the Social Services Annual Reporting Framework in June 2015.

The report gave some background information, and confirmed that the Panel met on two separate occasions; the first was on 22 June 2015 at which Members considered the report and formulated questions and lines of enquiry together with Scrutiny Officers. The second meeting was held on 29 June 2015 where the Panel further explored the Director of Social Services Annual Report and offered comments and recommendations upon it.

This approach allowed the Panel to examine the draft report in a systematic way to identify issues to raise and discuss at their next two meetings with officers from both Directorates. Some of the Panel's main points that were raised were contained in paragraph 4.3 of the report, and the Scrutiny Officer gave a resume of these for the benefit of those present.

The interaction with officers during the meeting was reported as being positive by Members, as was the feedback received from them. Officers were very receptive to the Panel's comments and reported the process as being extremely useful.

The Scrutiny Officer added that the Panel were advised that their comments and views, would be taken on board, and the report would be revised to reflect these and incorporate appropriate changes proposed. The finalised report was then submitted to Council at its meeting on 15 July 2015 for approval.

RESOLVED: The Committee noted the report, which provided Members with an update on the work of the Joint Research and Evaluation Panel on the Social Services Annual Reporting Framework.

23. **URGENT ITEMS**

None.

The meeting closed at 1.06 pm

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REPORT TO ADULT SOCIAL CARE OVERVIEW AND SCRUTINY COMMITTEE

13 JANUARY 2016

REPORT OF THE ASSISTANT CHIEF EXECUTIVE – LEGAL AND REGULATORY SERVICES

FORWARD WORK PROGRAMME UPDATE

1. Purpose of Report

1.1 The purpose of this report is to:

- a) present the items due to be considered at the Committee's meeting to be held on 11 February 2016 and seeks confirmation of the information required for the subsequent scheduled meeting to be held on 6 April 2016;
- b) present a list of further potential items for prioritisation by the Committee.

2. Connection to Corporate Improvement Objectives / Other Corporate Priorities

2.1 The key improvement objectives identified in the Corporate Plan 2013-2017 have been embodied in the Overview & Scrutiny Forward Work Programmes. The amended Corporate Improvement Objectives adopted by Council on 25 February 2015 formally set out the improvement objectives that the Council will seek to implement between 2013 and 2017. The Overview and Scrutiny Committees engage in review and development of plans, policy or strategies that support the Corporate Themes.

3. Background

3.1 At its meeting on 22 June 2015, the Adult Social Care Overview and Scrutiny Committee determined its Annual Forward Work Programme for 2015/16.

4. Current Situation / Proposal

Meetings of the Adult Social Care Overview and Scrutiny Committee

4.1 In relation to the Committee's next scheduled meeting to be held on 11 February 2016, the table below lists the items to be considered and the invitees due to attend.

Topic	Invitees	Specific Information Requested	Research to be Undertaken by the Overview & Scrutiny Unit
Community Services, including Occupational Therapy	Susan Cooper Corporate Director – Wellbeing, Cllr P White - Cabinet Member Adult Social Care Health and Wellbeing (other invitees?)	A report to update scrutiny on the progress in community services including an update on the future of Occupational Therapy in the community	tbc
Rota Visits and update on the	Susan Cooper Corporate Director – Wellbeing, Cllr P	Members request that this report contain information on	tbc

Member Champion Scheme	White - Cabinet Member Adult Social Care Health and Wellbeing, Judith Brooks - Group Manager - Business Support (other invitees?)	Rota Visits: list of establishments visited and number of times visited list of establishments identified and approached how the lists of visits are managed Members also requested the report include information on feedback gathered from the Member Champion Scheme and an update on plans for the future, to include information on how the monitoring capacity and arrangements have been strengthened to include a greater focus on quality assurance.	
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4.2 The table below lists the item to be considered and the invitees due to attend in respect of the subsequent meeting of the Committee to be held on 6 April 2016.

Topic	Invitees	Specific Information Requested	Research to be Undertaken by the Overview & Scrutiny Unit
Prevention, Wellbeing and Local Community Co-ordination	Susan Cooper Corporate Director – Wellbeing, Cllr P White - Cabinet Member Adult Social Care Health and Wellbeing (other invitees?)	Linked to the new Act, an update on how Bridgend is developing preventative services.	tbc
Item tbc			tbc

4.3 The table below lists potential items which are put to the Committee for reprioritisation as appropriate.

Topic	Proposed Date	Specific Information Requested	Research to be Undertaken by the Overview & Scrutiny Unit
The Social Services and Wellbeing (Wales) Act 2014	April 6	The Act goes live on 6th April. A position statement against all parts of the Act and the implications for BCBC.	tbc
Direct Payments	TBC	Content/focus to be identified	tbc

Corporate Parenting

4.4 Corporate Parenting is the term used to describe the responsibility of a local authority towards looked after children and young people. This is a legal responsibility given to local authorities by the Children Act 1989 and the Children Act 2004. The role of the Corporate Parent is to seek for children in public care the outcomes every good parent would want for their own children. The Council as a

whole is the 'corporate parent' therefore all Members have a level of responsibility for the children and young people looked after by Bridgend.¹

4.5 In this role, it is suggested that Members consider how the services within the remit of their Committee affects children in care and care leavers, and in what way the Committee can therefore assist in these areas.

4.6 Scrutiny Champions can greatly support the Committee in this by advising them of the ongoing work of the Cabinet-Committee and particularly any decisions or changes which they should be aware of as Corporate Parents.

5. Effect upon Policy Framework and Procedure Rules

5.1 The work of the Adult Social Care Overview and Scrutiny Committee relates to the review and development of plans, policy or strategy that form part of the Policy Framework and consideration of plans, policy or strategy relating to the power to promote or improve economic, social or environmental wellbeing in the County Borough of Bridgend.

6. Equality Impact Assessment

6.1 None

7. Financial Implications

7.1 None.

8. Recommendations

The Committee is recommended to:

- (i) Note the topic due to be considered at the meeting of the Committee for 11 February 2016 and confirm if it requires any additional specific information to be provided by the invitees listed or the Overview & Scrutiny Unit;
- (ii) Determine the invitees to be invited to attend, any specific information it would like the invitees to provide and any research that it would like the Overview & Scrutiny Unit to undertake in relation to its meeting for 6 April 2016;
- (iii) Revisit and consider the list of future potential items for the Committees Forward Work Programme and reprioritise as the Committees feels appropriate.

Andrew Jolley,
Assistant Chief Executive – Legal & Regulatory Services

Contact Officer:

Telephone: Kym Barker, Scrutiny Officer

¹ Welsh Assembly Government and Welsh Local Government Association 'If this were my child... A councillor's guide to being a good corporate parent to children in care and care leavers', June 2009

01656 643161

Email: scrutiny@bridgend.gov.uk

Postal Address: Democratic Services - Scrutiny
Bridgend County Borough Council,
Civic Offices,
Angel Street,
Bridgend,
CF31 4WB

Background Documents: None

BRIDGEND COUNTY BOROUGH COUNCIL REPORT TO ADULT SOCIAL CARE OVERVIEW AND SCRUTINY COMMITTEE

13 JANUARY 2016
REPORT OF THE SECTION 151 OFFICER

MEDIUM TERM FINANCIAL STRATEGY 2016-17 to 2019-20

1. Purpose

- 1.1 The purpose of this report is to present the Scrutiny Committee with the draft Medium Term Financial Strategy 2016-17 to 2019-20, which includes a financial forecast for 2016-20 and a detailed draft revenue budget for 2016-17.

2. Connections to the Corporate Plan

- 2.1 The Corporate Plan and Medium Term Financial Strategy (MTFS) identify the Council's service and resource priorities for the next four financial years, with particular focus on 2016-17.

3. Background

Corporate Plan - Policy Context

- 3.1 The Council reviews its Corporate Plan each year to ensure it continues to reflect the Council's corporate improvement priorities, commitments and performance indicators. The Council's six corporate improvement priorities and specific commitments for 2016-17 are currently under review, with revised set of three priorities being included in the public consultation "Shaping Bridgend's Future". The final plan will be presented to Council for approval alongside the MTFS 2016-20 in March 2016. The final Corporate Plan and MTFS will be fully aligned and will include explicit links between resources and corporate priorities.
- 3.2 The Council's MTFS is set within the context of UK economic and public expenditure plans, Welsh Government priorities and legislative programme. The MTFS articulates how the Council plans to use its resources to support the achievement of its corporate priorities and statutory duties, including the management of financial pressures and risks over the next four years. It helps the Council work more effectively with partners in other sectors and provides a strategy for the use of balances to meet changes in resources or demands from year to year without impacting unduly on services or council tax payers.
- 3.3 The MTFS includes:
- The principles that will govern the strategy and a four year financial forecast, comprising detailed proposals for 2016-17 and outline proposals for 2017-18 to 2019-20.
 - The capital programme for 2016-17 to 2025-26, linked to priority areas for capital investment and Capital Financing Strategy.

- The Treasury Management Strategy and Corporate Risk Register, which will both be updated and included in the final MTFs in March 2016.

The Financial Context

- 3.4 The Chancellor of the Exchequer announced the results of his Comprehensive Spending Review on 25 November 2015. Although the Westminster government remains committed to tackling the budget deficit and achieving a surplus by 2019-20, George Osborne announced an improvement of £27 billion in public sector finances over the next five years, according to figures from the Office of Budget Responsibility. As a result, he was able to halt the introduction of controversial changes to tax credits as well as announce increased investment of £3.8 billion in the English NHS and protection for policing budgets.
- 3.5 As a consequence of the Barnett formula and the increase in spending to relevant areas, particularly health, the UK Government Settlement to the Welsh Government for 2016-17 is a cash increase of 0.85%. The Welsh Government has not been given a firm settlement at this point for future years, but indicative figures in the HM Treasury Spending Review report suggest similar settlements in 2017-18 and beyond. That said, these figures are subject to change and there is much speculation from economic commentators regarding their reliability. On 8 December 2015 the Welsh Government published its draft budget which included £293 million of extra funding to the Welsh NHS in 2016-17.

Welsh Government Provisional Local Government Settlement 2015-16

- 3.6 On 9 December councils received the provisional Local Government Settlement which provided an average -1.4% reduction in Aggregate External Finance (AEF) for 2016-17 across Wales (after allowing for transfers into and out of the Settlement). Bridgend's reduction in funding versus AEF received in 2015-16 is 1.2%. This takes into account the £1.4 million Outcome Agreement Grant which is now included in the Revenue Support Grant (RSG). Councils were advised that the settlement also includes sufficient funding to protect school budgets' equivalent to 1% above the change in the Welsh Government's Revenue Budget (£1.578 million or 1.85%) as well as additional funding to help councils support pressures in social services.
- 3.7 The provisional settlement compares favourably to the -4.5% "most likely" assumption that is contained within the Council's MTFs for 2016-17 and is better even than the "best" case scenario assumption of -3%.

Settlement Implications for 2017 to 2020

- 3.8 In line with previous years, there is no indication of local government settlements for 2017-18 onwards. While the 2016-17 draft settlement is better than forecast, the prospect of interest rate rises and the continuing uncertainty around the economy and the subsequent pace of the Westminster government's ongoing austerity programme make future years' settlements highly unpredictable. Against this background and in the absence of any further clarity from Welsh Government, the MTFs "most likely" scenario assumptions have been revised to an annual reduction in AEF of -3.2% for 2017-18, 2018-19 and 2019-20. Based on these assumptions the total recurrent budget reduction requirements are forecast to be £36.549 million from 2016-17 to 2019-20.

Grant Transfers into the 2016-17 Revenue Settlement

3.9 The full picture on specific grants is not yet clear, but the draft settlement includes information on a number of changes to the level of grants at an all Wales level which impact on the Council's resources. Specifically:

- The Outcome Agreement grant funding of £1.4 million has been transferred into the RSG
- A 6.4% reduction in the Single Environment Grant across Wales (BCBC received £2.904 million in 2015-16)
- A reduction in the Families First grant of 16.7% across Wales. The actual reduction to Bridgend is 11.7%, or £223,000.

Regional Collaboration Fund (RCF) / Intermediate Care Fund (ICF)

3.10 In line with previous announcements, Welsh Government has ceased the RCF in 2016-17. Bridgend has historically benefitted from the RCF to help establish collaborations, such as Western Bay, and the Regulatory Services collaboration. By contrast, the ICF has increased from £20 million in 2015-16 to a proposed £50 million across Wales for 2016-17 in the draft budget, which will again be allocated to the NHS to manage, albeit working in partnership with local authorities.

Council Tax

3.11 In line with recent years, the Minister's statement included an expectation on Local Authorities "to take account of all the available funding streams in considering service provision and setting their budgets and Council Tax". The previous version of the MTFS assumed a 4.5% increase in Council Tax for 2016-17. However the 2016-17 draft Revenue Budget, shown in Table 7, assumes a Council tax increase of 3.9%. This change reflects the provisional settlement and recognises the views expressed in response to the Council's recent "Shaping Bridgend's future" consultation. This increase seeks to strike an appropriate balance between the needs of the Council and its citizens.

Welsh Government Capital Settlement

3.12 In February 2015 Council approved a capital programme for 2015-16 to 2024-25, based on the assumption that annual Welsh Government capital funding would be flat lined from 2015-16 onwards. Council subsequently approved a revised capital programme in July and again in October 2015, to incorporate budgets carried forward from 2014-15 and any new schemes and grant approvals. The draft local government capital settlement for 2016-17 provides this Council with £6.293 million capital funding for 2016-17, which is £5,000 more than 2015-16. No indications have been given for 2017-18 or beyond.

Current Year (2015-16) Financial Performance

3.13 The in-year financial position as at the 30 September 2015 is shown below.

Table 1- Comparison of budget against projected outturn at 30 September 2015

Directorate/Divisions	Revised Budget 2015-16 £'000	Projected Outturn 2015-16 £'000	Projected Over / (Under) Spend Qtr 2 2015-16 £'000	Projected Over / (Under) Spend Qtr 1 2015-16 £'000
Directorate				
Education and Transformation	105,860	105,639	(221)	7
Social Services and Wellbeing	61,944	61,937	(7)	60
Communities	24,988	25,092	104	145
Resources	14,510	14,177	(333)	(79)
Legal & Regulatory Services	6,065	5,951	(114)	(140)
Total Directorate Budgets	213,367	212,796	(571)	(7)
Total Council Wide Budgets	38,834	38,059	(775)	(100)
Total	252,201	250,855	(1,346)	(107)

3.14 At the half year stage, an overall under spend of £571,000 is projected on Directorate budgets. The main contributors are projected under spends on the Education and Transformation, Resources and Legal and Regulatory Services directorates, a projected over spend on the Communities directorate, and a projected under spend on the Council Tax Reduction Scheme (CTRS) and other corporate budgets.

3.15 In accordance with the Council's Financial Procedure Rules any planned over spends or under spends by directorates will be carried forward into next year to meet known funding pressures. Fortuitous under spends in budgets will be applied to offset over spends on other budgets.

4. Current Situation

Medium Term Financial Strategy (MTFS) 2016-17 to 2019-20

4.1 This section of the report sets out the proposed MTFS for the Council for the next four financial years, based on the latest information available from the Welsh Government. It does not include fixed funding, expenditure or activity projections, but sets best, worst and most likely scenarios for the resources that will be available. The MTFS is reviewed regularly and amended as additional information becomes available, with the detail for future years being developed over the period of the strategy.

4.2 The development of the MTFS 2016-17 to 2019-20 has been led by Cabinet and Corporate Management Board (CMB) and has taken into account auditors' views,

the recommendations of the Budget Research and Evaluation Panel and issues arising in 2015-16, underpinned by the ongoing aim to embed a culture of medium term financial planning closely aligned with corporate planning.

- 4.3 Implementation of the MTFS will continue to be led by Cabinet and CMB, supported by financial and performance data. As usual Cabinet and CMB will seek to ensure that it is widely understood by internal stakeholders (Members, employees and Unions) and external stakeholders (citizens, businesses and partners). As well as linking explicitly to the Council's corporate priorities the MTFS also links to other internal resource strategies (eg ICT strategy and the Council's Workforce Plan).

MTFS Principles

- 4.4 As well as consideration of future income and expenditure scenarios, the MTFS provides a set of clear principles which drive the budget and spending decisions over 2016-2020 and which Members and others can examine and judge the Council's financial performance against. The fourteen key principles are to ensure that:

1. The Council continues to meet its statutory obligations and demonstrates how it directs resources to meet the Council's corporate priorities.
2. Adequate provision is made to meet outstanding and reasonably foreseen liabilities.
3. The financial control system is sufficiently robust to support the delivery of financial plans and mitigate corporate risks.
4. Budgets will be reviewed annually to ensure existing and forecast spend is still required and to identify further efficiency savings as required to meet inescapable budget pressures.
5. Financial plans provide an optimum balance between income and expenditure for both capital and revenue.
6. All services seek to provide value for money and contribute to public value.
7. Balances are not used to fund recurrent budget pressures or to keep down council tax rises unless an equivalent budget reduction or increase in council tax is made in the following year in recognition that balances are a one-off resource.
8. The Council Fund balance will be maintained at a minimum of £7 million over the MTFS period.
9. Capital investment decisions support the Council's corporate priorities and mitigate any statutory risks taking account of return on investment and sound option appraisals.
10. Prudential borrowing is only used to support the capital programme where it is affordable and sustainable within the Council's overall borrowing limits and the revenue budget over the long term.

11. Decisions on the treatment of surplus assets are based on an assessment of the potential contribution to the revenue budget and the capital programme.
12. Resources are allocated to deliver the Bridgend Change Programme based on clear strategic plans that are kept under review by Corporate Directors to maintain alignment with the MTFS and a MTFS Budget Reduction Contingency Reserve will be maintained.
13. Other resource strategies (including the Workforce Development Plan, Treasury Management Strategy, ICT Strategy and Asset Management Plan) are kept under review to maintain alignment with the MTFS and the Corporate Plan.
14. Budgets will be managed by Corporate Directors in accordance with the Council's Financial Procedure Rules.

Principle 12 has been expanded to include provision for a MTFS Budget Reduction Contingency Reserve to enable the Council to manage delays or unforeseen obstacles to the delivery of significant MTFS budget reduction proposals. The current financial landscape of declining external funding demands that significant budget reductions need to be made to deliver a sustainable budget. It is therefore prudent to set aside a specific reserve to provide a buffer or a safeguard against budget reductions with a RED risk status not being delivered to plan. An earmarked reserve will be established at year end from any corporate under spends at a level to be determined annually following an assessment of budget reductions categorised as 'red' and deemed material within the MTFS. This will provide additional capacity for discretionary use by the Chief Financial Officer, on consultation with CMB and Cabinet to manage inescapable problems with delivery until a solution can be found.

MTFS Resource Envelope

- 4.5 The MTFS planning assumptions for 2017-20 are based on an annual reduction in AEF of -3.2% and an assumed increase in council tax of 3.9% for 2017-18, 4.2% for 2018-19 and 4.5% for 2019-20, recognising the ongoing uncertainty around our funding in future years. The 2016-17 AEF figure is -1.2% based on the published Provisional Settlement. However, these assumptions, together with forecast pressures and risks are all subject to change, not least due to continuing economic uncertainty as well as national legislative and policy developments. The MTFS will be regularly reviewed against service performance and external economic and fiscal information to ensure that early action can be taken as necessary to keep it and the Corporate Plan on track. In view of the uncertainties, the MTFS has been developed taking into account possible resource envelope scenarios, based on percentage changes in AEF shown in Table 2.

Table 2 – MTFS Scenarios: % Change in AEF

	2016-17	2017-18	2018-19	2019-20
	% Change	% Change	% Change	% Change
Best Scenario		-1.5%	-1.5%	-1.5%
Most Likely Scenario	-1.2%	-3.2%	-3.2%	-3.2%
Worst Scenario		-4.5%	-4.5%	-4.5%

- 4.6 Table 3 shows the Council's potential net budget reduction requirement based on the forecast resource envelope (paragraph 4.5), inescapable spending assumptions (paragraph 4.7) and assumed council tax increases.

Table 3: MTFS Potential Net Budget Reductions Requirement

	2016-17 Actual	2017-18	2018-19	2019-20	Total
	£000	£000	£000	£000	£000
Best Scenario	7,495	7,002	6,509	5,979	26,985
Most Likely Scenario	7,495	10,190	9,697	9,167	36,549
Worst Scenario	7,495	12,628	12,135	11,605	43,863

Managing within the MTFS Resource Envelope

- 4.7 The financial forecast is predicated on £36.549 million budget reductions being met from Directorate and Corporate budgets and these are referred to later in the report. It is also predicated on a number of spending assumptions, including:

- Projections for demographic changes, including an ageing population and an increasing number of young people with complex disabilities living into adulthood and adding progressively to the demand for care.
- Inflationary uplifts to support specific contractual commitments.
- Inflation for energy costs based on notification of known increases and projected forward pricing.
- The potential impact of national policies and new legislation not accompanied by commensurate funding e.g. Welfare Reform Bill, Social Services and Wellbeing Act, Housing Act and auto enrolment related to the provision of employee pension schemes.
- A projected increase of 0.3% in 2016-17, 0.2% in 2017-18 and a further 0.2% in 2018-19 in employers' pension contributions resulting from the triennial Actuarial Valuation. Teachers' pensions increased from 14.1% to 16.48% in September 2015 so there is also the additional increase in employers' contributions of 2.38% from April to August 2016.
- The removal of the National Insurance Contribution rebate as a result of the introduction of the single tier state pension in April 2016.
- Fees and Charges will increase by the statutory minimum or CPI (at prevailing rate, currently +0.1%) plus 1%.

- Services will absorb within budgets non contractual inflationary pressures up to the prevailing CPI rate.
- Significant increases in the cost of external contracts as a result of the implementation of the living wage from April 2016.

Net budget reduction requirement

4.8 Table 4 shows the current position in respect of the addressing the forecast budget reduction requirement of £36.549 million. It shows that £17.4 million of budget reduction proposals have already been identified over the period of the MTFS, including the full £7.495 million required for 2016-17. The table shows that the Council still needs to develop proposals to the value of £19.2 million and a range of options are under consideration including:

- Digital transformation of council services
- Income generation opportunities
- Further reductions in employee numbers
- Reconfiguration of post 16 education provision;
- Working with partners to protect community facilities;
- Review of nursery education provision;

Table 4 - Risk Status of Budget Reduction Proposals 2016-17 to 2019-20

Year	GREEN: Proposal developed and deliverable	AMBER: Proposal in development but includes delivery risk	Budget reductions Identified So far	RED: proposals not yet developed	Total Required
	£000	£000	£000	£000	£000
2016-17	3,469	4,026	7,495	0	7,495
2017-18	617	4,908	5,525	4,665	10,190
2018-19	0	2,769	2,769	6,928	9,697
2019-20	0	1,583	1,583	7,584	9,167
Total	4,086	13,286	17,372	19,177	36,549
Percentage of total required	11.2%	36.3%	47.5%	52.5%	100%

Risk Status Key:

- RED** Proposals not yet developed or under consideration
- AMBER** Proposal in development, but includes delivery risk
- GREEN** Proposal developed and deliverable

4.9 The budget reduction proposals identified can be categorised as:

- I. Making Best Use of Resources
- II. Managed Service Reductions
- III. Collaboration and Service Transformation; and
- IV. Policy Changes

4.10 The value of budget reduction proposals identified to date is shown in Table 5 by category. The categories are also shown by individual proposal in Appendix B.

Table 5 – Budget Reduction Proposals Identified 2016-17 to 2019-20

	2016-17	2017-18	2018-19	2019-20	Total	%
	£000	£000	£000	£000	£000	
Making Best Use of Resources	4,389	4,305	1,604	1,216	11,514	66%
Managed Service Reductions	735	504	335	0	1,574	9%
Collaboration & Service Transformation	1,221	319	163	200	1,903	11%
Policy Changes	1,150	397	667	167	2,381	14%
Total Identified as at 22.12.2015	7,495	5,525	2,769	1,583	17,372	

4.11 The table shows that two thirds of the proposed budget reductions identified so far will come from Making Best Use of Resources, for example through:

- Retendering learner transport contracts
- A safe reduction in the number of Looked after children
- Income generation from other public sector bodies
- Development of online services
- Staffing restructures

4.12 Budget reduction proposals relating to Collaboration and Service Transformation amount to 11% of the total budget reductions. These include budget reductions within the Youth Offending Service, remodelling of adult social care and delivering further budget reductions from the regulatory services collaboration which has been created. Policy changes amount to 14% and include reducing services to the statutory minimum as well as cutting some discretionary services. These include eligibility criteria for adult social care, changes to childrens respite care and increasing planning application fees in line with Welsh Government guidelines. The policy change proposals are subject to consultation.

4.13 All of the proposals have implications for the Council workforce given that around two thirds of the Council's net revenue budget relates to pay costs. It follows that annual real terms' reductions in Council budgets over the next four years will lead to a reduced workforce over the MTFS period. The intention is to manage such a reduction through the continuation of a recruitment freeze, redeployment, early retirements and voluntary redundancies, but some compulsory redundancies will continue to be necessary.

Scrutiny and Challenge

4.14 A full consultation, "Shaping Bridgend's Future" has been undertaken over an eight week period during October and November, covering both the Council's proposed new priorities as well as a range of budget proposals under consideration. The consultation included an online survey, community engagement workshops, social

media debates, community engagement stands and a meeting with third sector organisations. Members had the opportunity to take part in a budget workshop similar to the public engagement events. The results have been presented in a separate Cabinet report, (attached at Appendix D), but in broad terms a total 1,819 responses were received, with nearly 1,000 people completing the full survey. There was positive support for the majority of proposals put forward. The level of responses was significantly higher than in previous years.

- 4.15 The budget consultation showed that at least 80% of participants agreed with the three proposed priorities. However, 71% believed something was missing, citing most commonly the themes of streamlining the council, public transport and infrastructure and local business support. The majority of respondents agreed with the idea of protecting some services over others, but equally around two thirds felt that schools, an area which has received Welsh Government protection in recent years, should be expected to make efficiency savings too. 11 of the 12 budget reduction proposals put forward received majority support, with the weakest support for reductions in highway maintenance, which received 48%. A full list is given below in table 6:

Table 6 – Budget Reduction Proposals consultation response

Rank	Proposal	Introduce or increase proposed budget reduction (%)	Introduce Smaller budget reduction (%)	Cut elsewhere (%)
1	Online services	87	9	5
2	Lifeguard services	83	14	3
3	Regeneration	82	13	5
4	Looked after children	73	18	9
5	Complex homecare	72	19	9
6	Holiday support for people with a learning disability	69	24	7
7	Nursery service	66	24	10
8	Subsidised bus routes	61	30	9
9	Parks and playing fields	59	29	12
10	Street cleaning	57	27	16
11	Respite care	54	33	13
12	Highway maintenance	48	37	15

2016-17 Draft Revenue Budget

- 4.16 The following table shows the draft revenue budget for 2016-17.

Table 7 – Draft Revenue Budget 2016-17

	Revised Budget 2015-16	Specific Grant Transfers from WG	Inter-Directorate Transfers	School Protection	NI & Pension Changes	Pay / Prices / Demographics	Inescapable Budget Pressures	Budget Reduction Proposals	Revenue Budget 2016-17
	£000	£000	£000	£000	£000	£000	£000	£000	£000
Service Budgets									
Education & Transformation									
Education & Transformation	20,548				270	29	223	-910	20,160
Schools	85,287			1,578	0	0			86,865
	105,835	0		1,578	270	29	223	-910	107,025
Social Services & Wellbeing									
Adult Social Care	40,173		-157		429	467	298	-1,544	39,666
Safeguarding	18,068				143	32		-850	17,393
Sport, Play and Active Wellbeing	2,746				16	0		-296	2,466
	60,987	0	-157	0	588	499	298	-2,690	59,525
Communities	25,075		255		290	67	70	-1,336	24,421
Resources	14,438		-105		291	36	363	-1,205	13,818
Legal & Regulatory Services	6,090				93	0		-398	5,785
Corporate Budgets									
Capital Financing	10,372		56					-300	10,128
Levies	6,912							-23	6,889
Repairs and Maintenance	1,100							-200	900
CTR Scheme	14,254					650		-300	14,604
Sleep Ins	800								800
Pension Related Costs	1,190				68				1,258
Insurance Premiums	1,634		-3			28		-100	1,559
Other Corporate Budgets	3,514	1,400	-46	-1,578		3,252	1,663	-33	8,172
Net Budget Requirement	252,201	1,400	0	0	1,600	4,561	2,617	-7,495	254,884

Council Tax Implications

4.17 Based on the proposed budget of £254.884 million, the council tax increase for 2016-17 will be 3.9%.

Pay, Prices and Demographics

4.18 At this point in time, a national pay settlement has not been agreed, but the Employers are offering 1% each year for two years. The draft budget assumes this

is accepted and the appropriate amount has therefore been allocated centrally to meet this cost, which will be allocated to directorate budgets once known.

- 4.19 Price inflation has been allocated to service budgets and includes provision for contractual increases in business rates, food costs and other commitments. In addition, provision has been made for an estimated increase in employer pension contributions from 1 April 2016.
- 4.20 The remaining inflation provision will be retained centrally within corporate budgets and reviewed pending the outcome of any unforeseen demand led contract price inflation in relation to, for example, Out of County Education placement agreements or adjustments which may be required to meet contractual increases where the index is set after the Council's budget is approved.

Unavoidable Pressures

- 4.21 During 2015-16 a number of unavoidable 2016-17 service budget pressures have arisen totalling £2.617 million, detailed in Appendix A. These have been categorised into one-off pressures, with varying degrees of probability, and more certain and recurring pressures. In total for 2016-17, the recurring pressures total £2.290 million. The one-off pressures total £327,000. The pressures figures are provisional at this stage and will be refined as further information becomes available, for example specific information on Welsh Government grants. As such they may change between draft and final budget.

Schools Protection and Social Services Funding

- 4.22 The draft settlement from Welsh Government included within it additional amounts in respect both of schools protection (1% above the Welsh Government's own settlement, in line with recent years) as well as in recognition of the pressures facing social care and the positive contribution it makes towards health outcomes and spending. Schools protection equates to 1.85% and the cost of this protection is £1.578 million. The funding provided for social care will help the Council to manage pressures on this service, including the impact of demographics, the living wage and support for carers.

Budget Reduction Proposals

- 4.23 Budget reduction proposals of £7.495 million have been identified from service and corporate budgets to achieve a balanced budget, detailed in Appendix B.

Corporate Budgets

- 4.24 Corporate budgets include funding for the Council tax reduction scheme, costs of financing capital expenditure, precepts and levies, centrally held pay and prices provisions, insurance budgets, discretionary rate relief, provision for redundancy related costs and the Carbon Reduction Commitment.
- 4.25 The Outcome Agreement Grant (OAG), which in 2015-16 underpins base budgets by £1.4 million, has been transferred into the main Revenue Support Grant from Welsh Government. It will therefore no longer be dependent on the achievement of specific outcomes.

Fees and Charges

- 4.26 Generally, income from fees and charges will be increased by CPI (at the prevailing rate, currently +0.1%) plus 1%, subject to rounding, or in line with statutory or service requirements. Schedules of fees and charges will be reported separately, as usual, under Delegated Powers.

Council Reserves

- 4.27 In line with the MTFs principle 8, the Council will maintain its general fund at no less than £7 million in 2016-17. Details of the Council's earmarked reserves forecast as at 30 September 2015 are shown in Table 8. These are kept under review and the forecast will be updated in the Final MTFs report to Council in March 2016.

Table 8 – General Fund and Usable Earmarked Reserves

Opening Balance 1 April 2015 £'000	Reserve	Forecast Movement 2015-16 £'000	Forecast Closing Balance 31 March 2016 £'000	Forecast Movement 2016-17 £'000	Forecast Closing Balance 31 March 2017 £'000
7,450	Council Fund	-	7,450	-	7,450
	Earmarked Balances:-				
10,531	Major Claims Reserve	(51)	10,480	(250)	10,230
3,177	Insurance Reserve	(500)	2,677	(200)	2,477
210	Waste Management Contract	-	210	(210)	-
1044	Treasury Management Reserve	(1,044)	-		-
300	Welfare Reform Bill	-	300		300
702	Asset Management Plan	(202)	500	-	500
300	Building Maintenance Reserve	-	300	-	300
627	Capital feasibility fund	(41)	586	(190)	396
115	DDA Emergency Works	-	115	(35)	80
6,434	Capital Programme Contribution	811	7,245	(2,987)	4,258
4,749	Service Reconfiguration	1,277	6,026	1,200	7,226
2,398	Change Management	(362)	2,036	(300)	1,736
861	ICT & Finance Systems	(283)	578	(250)	328
261	Invest to save / Joint projects	(133)	128	(128)	-
555	Car Parking Strategy	(120)	435	(435)	-
600	Wellbeing Projects	(67)	533	(250)	283
31	Connecting Families	-	31	(31)	-
1,490	Directorate Issues	(1,490)	-	-	-
824	Looked After Children	-	824	(400)	424
125	Porthcawl Regeneration	(15)	110	-	110

42,784	Total Usable Reserves	(2,220)	40,564	(4,466)	36,098
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Capital Programme and Capital Financing Strategy

- 4.28 This section of the report deals with the proposed Capital Programme for 2016-17 to 2025-26, which forms part of, but extends beyond the MTFs. It also covers the Council's capital financing strategy (including prudential borrowing and capital receipts forecast). Both have been developed in line with the MTFs principles and reflect the Welsh Government capital settlement for 2016-17, which provides general capital funding (GCF) for the Council for 2016-17 of £6.293 million of which £3.912 million is un-hypothecated supported borrowing and the remainder £2.381 million as general capital grant. No indicative allocations have been provided for 2017-18, so for now it is assumed that this level of funding will remain constant for the years after 2016-17, but this will be indicative only.
- 4.29 The Programme was last revised in October 2015. Since then a review has been underway to identify the Council's capital investment requirements for 2016-2025, compared to available capital receipts, against the following criteria:
- Link to proposed new corporate priorities
 - High level of Risk of not progressing, in terms of impact on service delivery, ability to meet MTFs budget reductions, and prevention of building failure and closure
 - Service is able to meet any additional revenue costs arising from the scheme
 - Payback period (where appropriate)
- 4.30 The capital programme also contains a number of fixed annual allocations that are met from the total general capital funding for the Council. These allocations are shown in Table 9 below, and currently amount to 73.73% of the 2016-17 general capital funding:

Table 9 – Current Annual Allocations of Capital Funding

	2015-16 £'000	% of 2016-17 GCF
Highways Capitalised Repairs	200	3.18%
Transportation Capitalised Repairs	250	3.97%
Disabled Facilities Grant	2,350	37.34%
Housing Renewal Schemes	100	1.59%
Special Regeneration Funding	540	8.58%
Minor Works	1,100	17.48%
Community Projects	100	1.59%
Total	4,640	73.73%

- 4.31 These annual allocations are also in the process of being reviewed, and any changes will be reported in the Final MTFS report in March 2016.
- 4.32 In addition, Council approved a contribution of £1 million per year (£5 million total across the life of the 21st Century Schools Programme), as part of the local authority matched funding contribution for the Programme. This leaves a balance of general capital funding of £653,000.

Capital Programme

- 4.33 The current programme contains a number of significant strategic investment projects that support a number of the proposed new corporate priorities. Appendix C sets out the current capital programme for the period 2016-17 to 2025-26 as approved by Council in October 2015, which will be updated for any new schemes in the MTFS 2016-17 to 2019-20 final report.
- 4.34 In October 2015, Council gave approval to the following additional capital projects:
- necessary works to the administrative estate
 - ICT investment to enable agile working
 - Updates to the 21st century schools programme
 - Community Asset Transfer support funding
 - Additions to the councils vehicle fleet
 - Sports facilities match funding

Raising Aspirations and Improving Educational Attainment

- 4.35 The Schools' Modernisation and Investment Programme forms a cornerstone of the corporate priority making smarter use of resources. School modernisation and school improvement complement each other, and well established collaborative arrangements are taking forward strategies to enhance teaching and learning and school leadership, supported by state of the art buildings and the innovative use of new technology. The Welsh Government has committed to fund £22.475 million of the total costs (currently estimated at £45.510 million) for Band A priority projects, through a combination of capital grant and the Local Government Borrowing Initiative, with the balance met from Council resources. Council has agreed that this would be met from core funding allocations of £5 million, anticipated S106 funding of £5.228 million and projected receipts from the sale of schools and other sites, and central funding, of £12.747 million.
- 4.36 The programme is based on the current estimated expenditure profile over the funding period. This is an ambitious programme and it is essential that the planned capital receipts already committed and ring fenced from the sale of school sites to finance the programme are retained for this purpose. Any change to this commitment would require Council approval.
- 4.37 In the meantime, the following projects have been included in the Council's approved programme, but funding for each project will not be confirmed until Welsh Government approves the final business case and sufficient capital receipts have been generated:

Project	Current Status
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Coety / Parc Derwen Primary School	Construction complete – school opened 2 nd November 2015 as per the statutory notice.
Special Education Needs Provision	Construction completed – school opened 15 th June 2015 as per the statutory notice. The Bridge Alternative Provision and education support services have transferred into the campus.
Garw Valley South Primary Provision	Revised OBC submitted to Welsh Government - awaiting approval to move to FBC. The design is being progressed.
Pencoed Primary School	Design commenced. School opening date revised to April 2018.
Gateway Primary Provision	Cabinet approved the enlargement to Brynmenyn Primary School. OBC approval has been received from WG. Appointed a cost consultant and project manager for the scheme. Cabinet approval received to tender the scheme, which will be undertaken in due course via the SEWSCAP framework
Mynydd Cynffig Primary School	Primary school opened on a split site on 1 st September 2015 as per the statutory notice. Feasibility study completed. Additional funding sought for preferred option.
Héronsbridge Special School	Exploring opportunities for additional capacity to meet needs of children with ASD.

Capital Financing Strategy

4.38 The Capital Financing Strategy is underpinned by the Council's Treasury Management Strategy. The two key principles used in the Capital Financing Strategy are:

1. Decisions on the treatment of surplus assets are based on an assessment of the potential contribution to the revenue budget and the capital programme.
2. Prudential borrowing is only used to support the capital programme where it is affordable and sustainable within the Council's overall borrowing limits and the revenue budget over the long term.

Capital Receipts

4.39 The Council estimates that around £21 million could be generated as part of the enhanced disposals programme, with circa £9.3 million already delivered (anticipated to reach £10 million by the end of 2015-16) and circa £11 million of capital receipts to be generated over the next three years 2016-17 to 2018-19, of which £4 million is expected to be realised in 2016-17. Of the £21 million, £8.8 million relates to school buildings and land vacated through the 21st Century Schools Programme, to be used as match funding for the programme. It also includes receipts anticipated from the sale of the Waterton site along with the sale of other surplus sites within the County Borough. Receipts are subject to the

exchange of contracts, so it is prudent not to commit them until we have a contractual agreement.

Prudential Borrowing

- 4.40 Prudential Borrowing totalling £41.5 million was approved by Council on 25 February 2015, which included £5.6 million of Local Government Borrowing Initiative (LGBI) funding towards the costs of the 21st Century Schools Programme.
- 4.41 Total prudential borrowing taken out by the end of 2016-17 is estimated to be £41.745 million, of which approximately £32 million is still outstanding.
- 4.42 At the time of reporting, the draft Medium Term Financial Strategy 2016-17 to 2019-20 was due to be considered by Cabinet on 12 January 2016 for them to agree to submit it for consultation.

5. Effect on Policy Framework and Procedure Rules

- 5.1 The budget setting process is outlined within the Council's Constitution and Financial Procedure Rules.

6. Equality Impact Assessment

- 6.1 The proposals contained within this report cover a wide range of services and it is inevitable that the necessary budget reductions will impact on the local population in different ways. In developing these proposals, consideration has been given to their potential impact on protected groups within the community and on how to avoid a disproportionate impact on people within these groups.
- 6.2 Equality Impact Assessments will be undertaken on all budget reduction proposals before the final recommendations are made concerning next year's revenue budget.

7. Financial Implications

- 7.1 The financial implications are reflected in the report.

8. RECOMMENDATIONS

- 8.1 Committee Members are asked to:
 - (i) Consider the information contained in the report and attached appendices;
 - (ii) Determine whether it wishes to make any comments or recommendations which fall within their remit to submit to the Corporate Resources Overview and Scrutiny Committee for consolidation and inclusion in their report to Cabinet on the draft budget proposals as part of the budget consultation process.

Ness Young CPFA
Section 151 Officer and Corporate Director - Resources
December 2015
Contact Officer :
Randal Hemingway

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Background Papers:

Cabinet Report – MTFS 2016-17 to 2019-20 – 14 July 2015

Council Report – Capital Programme 2015-16 to 2024-25 – 7 October 2015

Directorate	Service Area	Description of pressure	Recurrent Pressure	One Off Pressure
Wellbeing	Adult Social Care	The Social Services and Wellbeing Act will place a responsibility on Local Authorities to arrange for advocacy services to be made available to people with needs for care and support, whether or not those needs are being met by a local authority. There is currently a very low level of advocacy services in Bridgend which is located in the voluntary sector. There is a clear need for a specifically commissioned advocacy service with a focussed remit to meet the requirements of the Act.	50	
Wellbeing	Adult Social Care	To provide recurrent funding for a carers development officer role for which grant funding has ended. The Social Services and Wellbeing Act places local authorities duty of care for Carers on an equal footing with the cared-for.	31	
Wellbeing	Adult Social Care	To comply with new requirements of the Social Services and Wellbeing act to provide a secure service to the inmates of Parc Prison located with the county borough. Should this new requirement be fully funded by a specific grant from Welsh Government, this pressure will be removed from the final budget	217	19
Wellbeing	Childrens	Additional requirement for supervised contact for Looked After Children population due to increased volume ordered by courts		50

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BUR- Making Best Use of Resources
 MSR- Managed Service Reductions
 CST - Collaboration and Transformation
 PC - Policy Changes

RAG STATUS KEY	
RED	Proposals not yet developed or under consideration
AMBER	Proposal in development but includes delivery risk
GREEN	Proposal developed and deliverable

EDUCATION & TRANSFORMATION
CENTRAL EDUCATION & TRANSFORMATION

CH1	MSR	Out of County budgets - reduction of Education costs by returning children with additional needs to in-house provision with additional support if required	Potentially, the needs of children will not be totally met and this could lead to legal challenge. Currently children's complex needs are met out of county and therefore bringing these in-house will bring them closer to home but they may need additional support which in turn may have a financial impact on a case by case basis.	1,513	13%		200			
CH2	CST	Youth Offending Service Collaboration	Posts which have become vacant have not been replaced and there are a number of posts which BCBC now do not hold (eg information officer post which is shared with NPT). The YOT is combined with Swansea and NPT and the reduction needs to be agreed with them.	419	23%		95			
CH3	BUR	Retender Learner Transport contracts	Lower cost contracts may result in reduced quality of service as well as an increase in the number and complexity of complaints regarding the service.	4,310	2%	400	100			
CH4	MSR	Rationalise Special Education Needs transport	Children with special educational needs may see changes to their current modes of transport and they will have to share transport when they have had dedicated transport in the past. This will inevitably lead to complaints from parents and could result in successful challenge.	4,310	3%	100	150			
CH5	PC	Review of Learner Transport Policy regarding statutory distances for free travel	The number of children receiving free transport will reduce, this could affect the choice of schools parents make which may skew our current pupil projection numbers leading to an imbalance in numbers. It could also lead to a reduction in the number of parents and children choosing Welsh medium or faith provision. This could negatively affect the WESP and also the PIs in relation to Welsh medium education.	4,310	5%			67	67	67
CH9	BUR	School transport route efficiencies	Minimal impact. More efficient routes to be identified.	4,310	9%	200	200	200		

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CH15	BUR	Staff Restructure - Inclusion and Additional Learning Needs	Potential redundancies and reduction in the staffing resources available. There will be inevitable delays in children receiving an assessment of their needs and then a further delay in services being available to meet those needs. This may negatively affect some children's ability	3,202	3%		100			
CH36	BUR	Saving on premises budget due to amalgamation of SEN services	Minimal impact. Amalgamation of services has led to savings on premises budgets.	66	45%		30			
CH38	BUR	Efficiency review of Catering Service	Efficiencies have been identified year on year within this service and the service will be unable to continue to make such efficiencies year on year without compromising on quality.	663	15%			100		
CH40	BUR	Reduction in cost of Central South Consortium arising from efficiencies generated from transfer of additional services.	Additional services will be provided to all member authorities by the Central South Consortium, generating efficiency savings through collaboration. The danger of this approach is the LA will lose the remnants of the locally retained services.	676	5%		35			
Total Education and Transformation central				20,777	6.8%	700	910	367	67	67
SCHOOLS										
SCH1	BUR	Agreement in principle: Cabinet have agreed that schools should be expected to find 1% efficiency savings.	The details of these efficiencies and the potential impact on each individual school has been detailed in a separate document. It is however clear that even a 1% budget reduction has the potential to make some schools unviable, will result in many schools going even further into a deficit position and will result in some teacher redundancies.	85,086	3%			842	834	826
Total Schools				85,086	2.9%	0	0	842	834	826
N/A	N/A	Proposals under consideration or not yet developed within Education & Transformation Directorate						59	1,623	2,021
Total Education & Transformation Directorate				105,863	7.2%	700	910	1,268	2,524	2,914
SOCIAL SERVICES &										
Theme 1 - Remodel Service Delivery										
ASC1	CST	Focus local authority homecare on specialist and complex care	Focus in-house homecare provision on specialist and complex care and retain 2,268 hours to achieve this. Commission the remaining 2,132 hours from the independent sector to deliver more generic packages of care	1,895	13%	307	250			

Budget Reduction Proposals 2016-17 to 2019-20

Page Ref.	Categories	Budget Reduction Proposal	Impact	Budget 2015-16 £'000	Total Budget Reduction 2016-2020 as % of 2015-16 Budget	2015-16 Savings Achieved £000	Indicative 2016-17 £000	Indicative 2017-18 £000	Indicative 2018-19 £000	Indicative 2019-20 £000
ASC2	CST	Support increased independence through enablement and progression in Learning Disability services	The reviews of care packages will include a consideration of the authorities statutory obligation to provide support and that which the service user could fund themselves. Advice has been sought from the legal team and these reviews will be done on an individual basis and based on a needs assessment.	3,280	1%	220	40			
ASC3	PC	Link the work on the new assessment framework to the new national eligibility criteria as part of the Social Services and Wellbeing Act ensuring timely	This saving proposal is based on the adoption of a whole system transformation to the assessment framework with a view to improve the well-being outcomes for people who need care and support and reduce the numbers of people requiring long term support This has and will transform the way we respond to people contacting social care services; it will be a balance between offering people high quality advice and information to assist them to resolve their problems by maximising the use of community resources, developing solutions that don't require complex assessment or the formal provision of care and therefore reducing the level of individuals that require long term managed care. The savings represent a 6% reduction in commissioned care packages	21,459	4%	1,399	662	150		
ASC7	CST	Reprovision and remodelling of Shared Lives	The saving will reduce dependence on residential placements to a Shared Lives setting for all adults. There will always be a need for residential placements which places pressure on this saving however work is currently progressing with the new provider to identify individuals that would benefit from this type of service model	968	10%	135	50	50		
ASC9	CST	Review CHC-eligible cases to secure appropriate contribution to packages of care	This is managed as one of the work streams under the Changing the Culture Project Board overseen by the Remodeling Adult Services Board. Where CHC applications are being made the progress is tracked and the financial impact recorded. All applications are monitored and where necessary engagements with the Health Board are overseen by Senior Management. These savings have been based on between 7 to 12 individual being eligible for CHC funding.	21,459	1%	70	118			
ASC17	MSR	Managed Service Reductions Residential & Respite Care	A review of the level of residential respite care provided to individuals may impact on the level of service received. Figures are based on a 13% reduction in current levels of demand and spending.	5,777	13%			414	335	

Budget Reduction Proposals 2016-17 to 2019-20

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ASC18	PC	Development of Extra Care Housing	Development of Extra Care as an alternative to Residential Care, to meet the future needs of Bridgend Residents	2,017	33%			160	500	
ASC19	CST	Develop a Delivery Model for the Bridgend Resource Centre	Development of an income stream for the service via 'selling' 4 weekly placements to other public sector organisations and reviewing the management arrangements of the centre. A working group has been established and project management arrangements are being developed.	1,306	8%		108			
ASC21	MSR	Transfer Family Care Service to the Community Hubs	A transfer plan will be produced during 2015/16	237	89%		210			
CH25	BUR	Reduction in Safeguarding LAC numbers and related reduction in costs	It is envisaged that costs can be reduced if children at risk can be identified early and alternative support be provided instead of them becoming 'Looked after'	9,862	9%		357	520		
ASC27	PC	Redesign respite and emergency services, including a review of transition services	Redesign respite and emergency services across Adults and Children Services						100	100
Theme 1 - Remodel Service Delivery - sub-total				68,260		2,131	1,795	1,294	935	100
Theme 2 - Service Efficiencies										
ASC6	BUR	Management, Admin and Training Implement measures to achieve 7% and 5% across the 2 years	There will be a low impact on the public.	2,550	3%	215	76			
ASC12	BUR	Continued efficiencies within LD Day Services	A staff restructure is being implemented and an options appraisal for the future management arrangements of the service is being produced	1,062	15%	35	36	120		
ASC15	BUR	Achieve transport efficiencies	There will be no impact on staff or service users by this arrangement which involves some of the in-house routes being provided by a community transport organisation.	724	2%	37	18			
ASC23	BUR	Changes in Workforce	Work will commence in October 2015 to plan a new structure for the Social Services and Wellbeing Directorate. This will involve bringing services together across Adults, Children and Sport, Play and Active	Cross service budget			100			
CH22	PC	Remodelling of Childrens Respite Care	Remodelling childrens respite services in Bridgend, a review of current provision is underway in line with partners.	430	47%		200			

Budget Reduction Proposals 2016-17 to 2019-20

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HL 2	BUR	Review Healthy Living Partnership Contract	Decisions would be needed following presentation of options and consideration of financial penalties and capital claw-back.	2,140	24%		181	188	140	
HL3	CST	Continued savings associated with the Halo leisure partnership	None if the business plan can continue to be delivered with reduced financial support from the Council	2,140	4%	247	80			
HL5	MSR	Transfer management of Porthcawl dual use hall to school management	Potential withdrawal of facility for community use or increase in pricing by School. Usage is low, in comparison to other sites, and could be managed by School.	12	100%		12			
HL4	MSR	Review of Lifeguard services to consider length of season and beach coverage.	Removing the lifeguard service would reduce support for rescues, assists, advice, first aid and lost children. Partnership with lifeguarding clubs would increase voluntary patrolling arrangements alongside paid cover for school holiday periods.	151	15%		23			
Theme 2 - Service Efficiencies - sub-total				9,209		534	726	308	140	0
Theme 3 - Income Generation										
ASC10	BUR	Develop income stream for specialist Mental Health placements at Glyn Cynffig	There is currently a service review underway for this care provision, one of the areas being explored could be the potential generation of income for the directorate from other public sector organisations .	113	78%	15	15	73		
ASC20	PC	Introduce charges for supplementary holiday support in Learning Disabilities	Implementation of this process will bring a consistent model across all learning disability support living services	Cross service budget			100			
ASC22	BUR	Income Generation at Bryn y Cae	To work in partnership with Health and other public sector organisations to reconfigure the use of beds at this provision. This could include further development of reablement beds or creation of transition beds	555	10%		54			
Theme 3 - Income Generation				668		15	169	73	0	0
N/A	N/A	Proposals under consideration or not yet developed within Social Services & Wellbeing Directorate			0%			1,806	2,826	1,849
Total Social Services & Wellbeing Directorate				62,002	19.4%	0	2,690	3,481	3,901	1,949

COMMUNITIES

Budget Reduction Proposals 2016-17 to 2019-20

Page Ref.	Categories	Budget Reduction Proposal	Impact	Budget 2015-16 £'000	Total Budget Reduction 2016-2020 as % of 2015-16 Budget	2015-16 Savings Achieved £000	Indicative 2016-17 £000	Indicative 2017-18 £000	Indicative 2018-19 £000	Indicative 2019-20 £000
COM4	BUR	Review staffing structures within the Communities Directorate to identify possible savings	The proposal in 2016/17 on top of previous reductions, may impact on the Council's ability to develop projects and programmes to support a successful economy and draw in external funding. The impact will be mitigated by focusing the remaining resources on strategic projects, and by integrating support for business and tourism. Any community based regeneration will be funded through externally funded programmes such as the RDP	17,263 (staffing budget for Communities Directorate as a whole)		544	260			
COM7	MSR	Review of Grounds Maintenance & Bereavement Services	The introduction of wild meadow flowers to some grassed areas accompanied by a reduction in grass cutting will give a more natural look to verges and grassed areas, with less neatly cut and mown verges. Sports pitches and bowling greens will receive less maintenance. Changes to the provision of park pavilions will also be required. Budget reductions attached to Bereavement Services may lead to a reduction in general grounds maintenance activities..	1,234	6%	437	69			
COM9	BUR	Review of Highways maintenance/DLO Services	This will result in staffing reductions and service reconfiguration which will deliver efficiency savings but will also require a reduction in highways service provision such as winter gritting operations, flooding, highway damage and maintenance (including pot hole repair), hazarding and street lighting. Any necessary reduction in service will be mitigated as far as possible through greater prioritisation of resources to meet areas of greatest need and demand.	6,373	11%	308	417	290		
COM16	MSR	Review of supported bus services	Depending on the public consultation outcome this would reduce the subsidy currently provided to some of the least used routes in some parts of the County Borough.	322	5%	120	15			
COM18	PC	15% Increase in planning application fees in line with Welsh Government guidelines	Planning fees have not increased in Wales since 2009. It is not considered that there will be any major impact on attracting development to Bridgend as the increase is national and comparative fees in England have already been increased. Developers are aware of the increase and will be prepared although there may be a consequent 'rush' to submit applications before the increase takes effect. There is the risk of planning fee income being dependent on the number of applications submitted. If there is another downturn in the economy then we may not achieve the predicted levels.	-499	-15%		75			
COM20	MSR	Reduction to Winter Maintenance Budget	This cut is in addition to the reductions to the highways maintenance /DLO services already approved. It will mean that the service standard reduces further resulting, for example, in less winter road gritting.	319	19%			60		

Budget Reduction Proposals 2016-17 to 2019-20

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COM21	PC	Review of overtime across Highways/Streetscene	This reduction is part of a corporate project to seek to review and reduce overtime payments across the Council. It will result in less out of hours work and may therefore lead to delays in response across the service	£3,669K total staffing budget for Highways Services			90			
COM22	MSR	Reduction of current weed spraying to one spray per annum	A reduction of 50 % from two sprays per annum to one will result in greater weed growth on the highway network including pavements.	30	50%			15		
COM23	MSR	Technical Surveys - Reduction in budget to cover only costs of SCRIM/SCANNER and a number of other required inspections	The digital scanning of the highway network can be reduced to cover the minimum required for Welsh Government purposes.	20	25%			5		
COM24	MSR	Reduction in road marking maintenance	This proposal will result in less frequent maintenance and re-marking of line painting on roads	100	10%			10		
COM26	PC	Removal of Security budget Waterton	A technological solution is being sought to remove the need for the current security arrangements	20	100%			20		
COM27	CST	Fleet budgets	This is an efficiency savings based on is expected to be delivered through joint procurement, increased commerciality, economies of scale and administrative efficiency	-96	N/a - Fleet has a net income budget				93	
COM28	MSR	Review of Housing budgets for efficiency savings in 2016/17. Saving in 19/20 from Homelessness Budget (fully committed until this year)	This is an efficiency savings which, dependent on demand (eg arising from the introduction of Universal Credit), should be deliverable without an impact on service performance.	941	6%		56			
COM32	BUR	Implementation of Digital working and Touch screens in Workshop equating to a saving of 0.5FTE	Nil Public Impact	24	50%		12			
COM33	BUR	Review of all budget heads in Business Support creating less resilience for unexpected expenditure	Nil Public Impact	81	31%		25			
HL5	CST	Library Service Options appraisal and implementation of agreed service model	Implementation will be delivered by Awen Trust and is in the partnership agreement	Total culture budget for 15 16 is £3,250. Total of savings = £719K	22%		150			
COM17	CST	New models of service delivery will be in place for Cultural Services by 16/17. Savings required for 17/18 will comprise an extension of these.	Implementation will be delivered by Awen Trust and is in the partnership agreement	Saving would be pursuant to Partnership Agreement (Cultural Trust)	"			101		

Budget Reduction Proposals 2016-17 to 2019-20

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HL6	CST	Development of arts venues trust	Implementation will be delivered by Awen Trust and is in the partnership agreement	Saving would be pursuant to Partnership Agreement (Cultural Trust)	"		100			
ASC5	BUR	Service efficiencies - work related schemes	Efficiencies delivered from Bleaf and WoodB joining the Cultural trust.	278	24%	67	67			
N/A	N/A	Proposals under consideration or not yet developed within Communities Directorate						1,591	518	1,469
		Total Communities Directorate		24,884	22.1%	1,476	1,336	2,092	611	1,469

RESOURCES

FINANCE

RES1	BUR	To reduce the number of Finance and accountancy staff	Detailed plans to be developed and consulted upon at the appropriate time, but expectation is that some savings, particularly in future years, would come from collaboration. Capacity will be reduced to undertake statutory financial functions and support schools and directorates.	2027	11%	119	51	169		
RES3	BUR	To reduce costs of ICT systems	Plan to bring finance system back in-house and to reduce number of software applications and licenses as Council reduces	1423	26%	0	192	182		
RES4	CST	To reduce the number of Internal Audit hours commissioned from joint service	Reduced internal audit capacity within the Council focused increasingly on statutory work only, increasing risk of failure of internal controls	403	18%	20	19	34	20	
RES7	BUR	To reduce the number of ICT service staff	Detailed plans to be developed and consulted upon at the appropriate time. Capacity will be reduced to undertake key support functions and participation in corporate transformation projects	2,056	4%	52	18	70		

Budget Reduction Proposals 2016-17 to 2019-20

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RES27	BUR	To put Council Tax and some aspects of benefits online and to collaborate with others	Digitisation should result in better customer access and service, but savings are likely to be delivered through staff reductions from putting council tax and some benefits on line. A detailed plan is being developed and will be consulted upon.	2198	23%	0	60	150	290	
RES28	BUR	To secure reductions in External Audit Fees	Agreed reduction in external auditor's fees	420	21%	0	87			
RES33	BUR	To recover grant audit fees from grant	Plan to negotiate with Welsh Government to ensure audit of grants covered by grant. Expected reduction in grants in future years should also reduce pressure on net budget.	47	64%	0			15	15
RES34	BUR	To repay prudential borrowing on ICT capital	Net revenue budget has been released by repaying loan early from 2014-15 fortuitous under spend.	220	77%		170			
Total Finance and ICT				7,531	20%	191	597	605	325	15
HUMAN RESOURCES										
RES12(b)	CST	Reduce CCTV Services Operations	Quality of service (i.e. response time) likely to be compromised, subject to the pace and scale of roll out of digital services across the Council.	297	10%	30	30			
RES13	BUR	To reduce number of staff in HR, OD and Communications and business support	Staff reductions will be managed by reprioritising and reconfiguring work programmes.	2,689	4%	164	95			
RES15	BUR	To publish County Bulletin and Bridgendors electronically only	Digitisation of content is better use of resources and hard copies would be made available at council offices	19	84%	3	16			
RES36	BUR	To reduce DBS checks budget	A reduction in net budget is possible due to a sustained reduction in demand	100	10%		10			
Total Human Resources				3,926	4%	197	151	0	0	0

Budget Reduction Proposals 2016-17 to 2019-20

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PROPERTY (ESTATES AND BUILT ENVIRONMENT)										
RES19	BUR	To increase non-operational estate income	Increased income provided an additional investment property can be purchased. Increasing rental and fees to commercial tenants will generate additional income but this puts occupancy levels at risk.	-752	-11%	25	5	50	25	
RES21	BUR	To rationalise the core office estate - disposal of Sunnyside	Staff have moved into Civic Offices making better use of space and saving on running costs	1,148	23%	120	191	25	25	25
RES29	BUR	To rationalise the core office estate - leasing of Raven's Court	Plan to move staff into Civic Offices, generate rental income and save on running costs, will require investment in ICT to enable staff to work in an agile manner and to achieve staff to desk ratio of 3:2.	411	47%		195			
RES30	BUR	To review the Resources Directorate Service Level Agreement with Schools	SLA to be reviewed to ensure principle of full cost recovery is in place for services provided by Resources Directorate. Assumption is there is an imbalance between the SLA and the cost of its delivery.	312	38.1%		44	75		
RES32	BUR	To reduce the number of non-Trading Account staff in the Built Environment Service	Service is exploring potential commercial opportunities to sell its design and construction services to other public sector partners. Increase in income dependent on securing new business	725	21%			150		
RES40	BUR	Change Out of Hours Service provided by Built Environment	Will require Built Environment and Highways staff to provide cover for each other, with stand by cover partly provided by Emergency Planning officers to achieve saving	725	3%		22			
RES38	BUR	To maximise the productivity of the Built Environment DLO	Review of DLO productivity levels and charging structure to identify productivity gain opportunities	2,935	5%			145		
		Total Property		2,431	40%	145	457	445	50	25
N/A	N/A	Proposals under consideration or not yet developed within Resources Directorate						531	960	1302
		Total Resources Directorate		14,548	37.6%	533	1,205	1,581	1,335	1,342

Budget Reduction Proposals 2016-17 to 2019-20

Page Ref.	Categories	Budget Reduction Proposal	Impact	Budget 2015-16 £'000	Total Budget Reduction 2016-2020 as % of 2015-16 Budget	2015-16 Savings Achieved £000	Indicative 2016-17 £000	Indicative 2017-18 £000	Indicative 2018-19 £000	Indicative 2019-20 £000
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LEGAL & REGULATORY SERVICES

LRS1	CST	Public Protection Collaboration	The project is intended to reduce costs and maintain resilience. The project is expected to provide savings over and above those originally stated and it is important that the project provides proportionate savings to its costs to avoid other parts of the department taking an unacceptably high burden of cuts in one area. Savings targets for years 2018 on are speculative.	1,953	29%	286	181	134	50	200
LRS2	BUR	Restructure of Legal & Democratic, Performance & Partnership Services.	Concern in relation to the ability of the department to provide services to the authority impacting not only on performance but on the ability to meet wider MTFS savings. Disproportionate effect on Legal Services. Reductions place significant burden on service requiring	3416	2%	268	70			
LRS3	BUR	Increase income targets Registrars	Unlikely but must retain ongoing monitoring of income	0	0%		66			
LRS4	BUR	Staff reductions already made	Reduction in capacity	3416	3%		81			
LRS5	BUR	Corporate savings target Procurement	Requires new structure and business model with Corporate support	0	0%				25	50
N/A	N/A	Proposals under consideration or not yet developed within LARS Directorate						587	69	328
Total LARS				6,043	30.5%	554	398	721	144	578

CORPORATE / COUNCIL WIDE

CS1	BUR	Rationalise and reduce voluntary sector funding by 10%	Minimal Impact	Cross directorate		78	33			
CS3	BUR	Reduction in provision for corporate building maintenance	Sale of Sunnyside building and additional investment in Civic Offices has reduced the call on the corporate R & M budget	1,100	18%	50	200			
CS5	BUR	Review capital financing budgets, including increase in investment income	Reduce the amount of interest paid on investments and increase the amount of interest generated from external investments.	10,315	9%	200	300	216	150	300

Budget Reduction Proposals 2016-17 to 2019-20

Page Ref.	Categories	Budget Reduction Proposal	Impact	Budget 2015-16 £'000	Total Budget Reduction 2016-2020 as % of 2015-16 Budget	2015-16 Savings Achieved £000	Indicative 2016-17 £000	Indicative 2017-18 £000	Indicative 2018-19 £000	Indicative 2019-20 £000
CS7	PC	Reduction in the Coroner's precept	This will require discussions with precepting authorities e.g. Fire and Rescue Authority to secure reductions in precepts, in line with overall reductions in public sector funding.	6,928	0%	102	23			
CS8	BUR	Reduction in other Corporate budgets including pay and price provision.	Impact to be determined depending on economic climate, inflationary rates etc.	6,027	6%	72		340		
CS9	BUR	Reductions in Insurance Premiums	Reduction in the annual amount put aside to increase the estimated cost to the Council of the outstanding liability for Employer's Liability, Public Liability and Property.	1,736	17%	100	100	100	100	
CS13	BUR	Reduction in provision for Council Tax Reduction Scheme	Budget underspent by £800k in 2014-15. Impact will need to be monitored as this budget is demand led.	14,254	4%		300	300		
N/A	N/A	Proposals under consideration or not yet developed within Corporate Budgets						91	932	615
		Total Corporate / Council Wide		38,861	10.6%	602	956	1,047	1,182	915

		GRAND TOTAL REDUCTIONS		252,201	14.5%	3,865	7,495	10,190	9,697	9,167
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	Total Costs to 31-3-15 £'000	October 2015 £'000	New Approvals £'000	Vire £'000	Slippage £'000	Revised 2015/16 £'000	Indicative										Total to 2025/26 £'000	
							2016/17 £'000	2017/18 £'000	2018/19 £'000	2019/20 £'000	2020/21 £'000	2021/22 £'000	2022/23 £'000	2023/24 £'000	2024/25 £'000	2025/26 £'000		
Transport Grant		1,211				1,211	-		-	-	-	-	-	-	-	-	-	1,211
EU		104				104	-		-	-	-	-	-	-	-	-	-	104
S106		3,628			131	3,759	504		-	-	-	-	-	-	-	-	-	4,263
Other Contributions		1,019				1,019	450	450	-	-	-	-	-	-	-	-	-	1,919
Sub-Total External Funding Approvals		16,313	0	0	-36	16,277	11,511	10,755	1,358	-	-	-	-	-	-	-	-	39,901
Total Funding Available		40,223	0	0	-3,447	36,776	31,862	26,677	7,730	6,288	6,288	6,288	6,288	6,288	6,288	6,288	6,288	147,061
Funding Shortfall/Surplus		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-

Glossary of terms

SBIG - School Building Improvement Grant

WG - Welsh Government

SEN - Special Educational Needs

TG - Transport Grant

SUSTRANS - Org. focused on making smarter travel choices

EU - European Union

WVSRA - Western Valleys Special Regeneration Area

HLPP - Healthy Living Partnership Programme

S106 - Section 106 of the Town and Country Planning

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BRIDGEND COUNTY BOROUGH COUNCIL

REPORT TO CABINET

15 DECEMBER 2015

REPORT OF THE CORPORATE DIRECTOR RESOURCES

OUTCOME OF THE CONSULTATION 'SHAPING BRIDGEND'S FUTURE'

1.0 Purpose of Report

- 1.1 The purpose of this report is to inform Cabinet of the outcome of the 'Shaping Bridgend's Future' consultation which asked citizens to share their views on the council's corporate priorities and on a number of key budget proposals being considered over the Medium Term Financial Strategy (MTFS) period.
- 1.2 This report provides an overview of the budget consultation activities, analysis and key findings.

2.0 Connection to Corporate Improvement Objectives / Other Corporate Priorities

- 2.1 The 'Shaping Bridgend's Future' consultation sought to obtain views on a revised set of corporate priorities as well as specific budget reduction proposals across council directorates. In addition the allocation of financial resources determines the council's ability to meet its corporate objectives. As such the report links to all corporate priorities.
- 2.2 Decisions on the MTFS will influence the extent to which the council can deliver against its corporate priorities.

3.0 Background

- 3.1 Over the next four years Bridgend County Borough Council is expecting to have to make budget reductions of up to £50 million. Despite the financial challenges ahead, the council is determined to deliver its vision of working together to improve lives across the county borough.
- 3.2 In addition to questions on the proposed corporate priorities, respondents were also asked, using budget sliders, to share their views on 12 key budget proposals being considered between 2016-17 and 2019-20, including: nursery services; residential and respite care; complex homecare support; lifeguard services; holiday support for people with a learning difficulty; highways maintenance and direct labour; reduction of supported bus services; looked after children; regeneration; cleaning service; parks and open spaces and online services.
- 3.3 Budget consultation exercises were undertaken in 2013/14 and 2014/15. This 'Shaping Bridgend's Future' consultation exercise has built on the knowledge gained from the previous two consultations and further developed the consultation to include new ways for people to participate and engage with the council.

- 3.4 The budget consultation overview, document and survey was made available between 28 September 2015 and 22 November 2015. The survey was available to complete online through a link on the council's website or by visiting: www.bridgend.gov.uk/future
- 3.5 The consultation aimed to reach the following key stakeholders: citizens, schools, BCBC cabinet members/councillors, local businesses, the third sector, BCBC staff, trade unions, town and community councils, partner organisations, equality groups, youth services/council and local media.
- 3.6 Communication and promotional activities included a radio campaign with Bridge FM, various press release/editorials in the Gazette and other local media, a social media/web campaign, development of three short films, poster/sign campaign, direct marketing to key target audiences e.g. businesses, youth council, internal communications campaign for staff and elected members.
- 3.7 Methods of engagement included a survey (available online and hard copy at all local libraries), engagement events and town centre engagement stands, social media debates, a dedicated Citizen's Panel survey, meetings with representative groups e.g. Bridgend Association of Secondary Heads.

As part of the engagement and town centre events, citizens could also fill in comment cards and take part in a coin game to prioritise budget proposals.

Responses were also welcome via letter, email or telephone.

- 3.8 A target was set for this consultation exercise of 1400 responses to represent c.1% of the population of Bridgend County Borough.

4.0 Current Situation / proposal

- 4.1 The attached consultation report (appendix 1) sets out in detail the views expressed by those who participated.
- 4.2 Overall, the council has received 1819 responses via the various consultation mechanisms identified in 3.7. A breakdown of these is documented in the consultation report.
- 4.3 The response rate can be summarised as:
- 989 responses to the surveys were received in total including responses gathered through the Citizens' Panel outlet – of the responses received there were 753 online submissions and 204 paper versions returned. The remaining 32 responses were received from the community engagement events.
 - Of the 989 responses, 424 surveys were received directly from the Citizens' Panel – 220 were received online and 204 paper versions.
 - In total, there were 495 interactions at the public community engagement events across the county borough. This figure is a combination of 167 comment cards and 247 counter game interactions received at the engagement stands and 81 from attendees at engagement workshops.
 - During two social media question and answer sessions there were a total of 167 interactions from Twitter and 85 interactions from Facebook, being seen a total of

79,861 times on Twitter and 49,811 times on Facebook respectively. During the consultation period there were a total of 334 interactions using social media.

- No comments were received by letter, email or telephone call.

4.4 Headline figures and themes include:

- All three proposed corporate priorities received strong support, with at least 80 per cent of respondents agreeing. 71 per cent however, believed the priorities are also missing important factors. Streamline the council; workforce and processes (39 responses), public transport, highways and infrastructure improvements (27 responses), and support local businesses and offer free parking (23 responses) were the three most suggested themes put forward by respondents.
- There was minority support for increasing council tax in order to keep services running (only 31% agreed). Providing some council services through other organisations (76%), focusing services on the vulnerable (65%) and introducing charges to maintain some services (52%) all received support from the majority of respondents.
- The majority (68%) believe schools should be expected to make efficiency savings. However, 73 per cent believe some services should be protected over others. In particular, care of older people, services for disabled people and primary schools were the three most popular areas to protect.
- 11 of the 12 budget proposals were supported by the majority of respondents. Online services were the most popular – a combination of 87 per cent either agreed with the proposal or chose to increase the proposed reduction. Highway maintenance was the least supported proposal with 48 per cent either agreeing with the proposal or increasing the proposed reduction.
- There was a high level of consistency when respondents chose to reduce/(increase) specific proposals. The most common alternative was to cut elsewhere/(spend elsewhere), followed by increasing/(lowering) council tax.

4.5 Report conclusions

4.5.1 The overall response rate is very positive, exceeding the target of 1,400 set. In comparison we have received 1338 more interactions than the previous year's combined responses (survey, simulator, event attendance and social media replies) Direct comparisons:

- Survey completions (general and Citizens' Panel) of 989 this year compared with 382 last year across both the separate survey and budget simulator;
- Social media replies/comments of 334 this year compared to 28 last year (It is important to note this year's results cover the whole consultation period not just the actual debate as we did last year);
- Event attendance of 81 this year compared to 71 last year (across six events)

Survey completions are able to measure demographic information which allows us to understand which stakeholders have engaged with us. Key statistics are:

Age	Number
Under 18	35
18 – 24	25
25 – 34	82
35 – 44	154
45 – 54	185
55 – 64	181
65+	202
Prefer not to say	64
Total	884

4.5.2 The majority of respondents responding very positively to budget consultation, with the proposed three new priorities receiving strong support. There was strong support for protecting some budgets over others, and of the 12 budget proposals, 11 received majority support, and the least supported received 48%

4.5.3 The least support was to raise council tax to protect services, which received a positive response from 31%. In addition, the consultation has identified some additional priorities for consideration which are set out in paragraph 4.4 above.

4.5.4 Electronic methods such as online survey, films and social media have received larger levels of engagement and interaction compared to more traditional methods such as events and paper-based surveys. The evening engagement events on the whole continued to receive poor attendance, however the introduction, this year, of the engagement stands in town centres has proved successful. Other local authorities have better attendance at evening engagement events so there is a need to review the differences and pro-actively respond to that for next year as well as build on the success of the social media debates.

5.0 Effect upon Policy Framework and Procedure Rules

5.1 There are no proposed changes to the policy framework and procedure rules.

6.0 Equality Impact Assessment

6.1 An Equality Impact Assessment has been carried out and no equality issues have been identified. Budget reduction proposals pursued will be subject to the appropriate equality impact assessment prior to implementation. .

7.0 Financial Implications

7.1 The consultation report seeks to inform and aid cabinet members' decisions on the future direction of the council and how to meet the challenging budget constraints in the years ahead.

8.0 Recommendation

8.1 Cabinet is recommended to note the outcome of the consultation with interested parties as detailed in the attached consultation report.

**Ness Young CPFA
Section 151 Officer and Corporate Director - Resources
15 December 2015**

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Appendix 1: Shaping Bridgend's Future Consultation Report

Background Documents

None

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